MnLINK Gateway
Operations Meeting

Thursday, February 4, 2010
10:00 a.m. – 12:30 p.m.
Welcome and Introductions

Who is attending from each MnLINK Gateway site?
# Gateway Server Sites

- Anoka County Library
- Arrowhead Library System
- Carver County Library
- CLIC
- Dakota County Library
- Duluth Public Library
- East Central Regional Library
- Great River Regional Library
- Hennepin County Library – Mpls
- Hennepin County Library – Suburban
- Kitchigami Regional Library
- Lake Agassiz Regional Library & Northwest Regional Library
- MnPALS
- Pioneerland Library System
- Plum Creek Library System
- Ramsey County Library
- Rochester Public Library
- Saint Paul Public Library
- Scott County Library System
- SELCO
- Traverse des Sioux Library System
- University of Minnesota
- Viking Library System
- Washington County Library
Webinar format do’s and don’ts

- All participants on the call will need to mute their phones unless they are speaking.

- Each speaker will need to identify themselves.

- Do not put your phone on hold.

- If the call drops, dial back in to reconnect.
2. Review/Approve Meeting Agenda

1. Welcome & Introductions
2. Review/Approve Meeting Agenda
3. Review/Approve Meeting Minutes from Thursday, November 5, 2009
4. Minnesota Office of Higher Education Update
   - Gateway Server Site payments suggestion for formula change (Bill)
5. Statistical Update – 1st half of FY2010
6. NCIP Implementations
   - SirsiDynix sites
   - Innovative Interfaces sites
   - Wiki for NCIP information
   - Visits to libraries using NCIP
7. OCLC Contract Process
   - Meetings with OCLC staff
   - Information on cost of OCLC for non-OCLC locations
8. MInitex/MnLINK Interlibrary Loan Committee Sub-group Report
   - Suggestions for streamlining workflow
   - Best practices website
9. Version 4.1 Implementation Update
   - Issue with work queue
   - User Alerts testing
10. MnLINK User Group Meeting – Fall 2010
11. Other matters
12. Adjourn

- Are there changes/additions to the agenda?
- **Action:** vote to approve the agenda w/wo changes.
3. Review/Approve Meeting Minutes from November 5, 2009

- Minutes were distributed in an e-mail on 2/2/10.

- Suggestions for changes?

- Action: We need to vote to approve the minutes w/wo changes.
4. Minnesota Office of Higher Education Update

- **Budget**: looking at Governor’s recommendation of 6% reduction in Minitex/MnLINK Appropriations for rest of FY10 and all of FY11.

- **Gateway server site payments**
  - Suggestion for formula change:
    - For FY11, we need to combine Hennepin and Minneapolis lines into one line.
    - I’ve been looking at fill rates and suggest we look at rewarding fill rates over unique title counts.
    - Scenarios to be presented at May 6th meeting.
5. Statistical Update

- **VDX TRAFFIC: 1\textsuperscript{st} half of FY 2010**

  - An analysis of July-Dec statistics compared to the same period last year shows a 0.6% overall decrease in volume for borrowing.
  
  - On the lending side we have a drop of 4.8% overall.
  
  - Changes may be due to libraries lowering patron request limits and use of the Amazon date/cost check.
6. NCIP Implementations

- Locations using NCIP
  - Dakota County Library
  - Great River Regional Library
  - Ramsey County Library
  - Rochester Public Library
  - Scott County Library
  - Traverse des Sioux Regional Library
  - Washington County Library

- Locations testing/in queue
  - Anoka County Library – testing
  - SELCO - in queue
Other NCIP News

- NCIP for Innovative Interfaces Inc. locations
  - Information from ALA meeting
  - NCIP Gateway from OCLC timing is winter 2011

- Visits to libraries using NCIP

- Wiki created for sharing information about NCIP among libraries using it
  - https://wiki.minitex.umn.edu/MnLINK/NCIP
7. OCLC Contract Process

- Two meetings with OCLC staff
  - January 4 with Mike Morey-OCLC Library Services Consultant
  - American Library Association Conference with Mike Morey, Katie Birch who is responsible for OCLC resource sharing products and Mindy Pozenel who is responsible for the WorldCat search interface

- Meeting topics
  - Contract for continued use of the Zportal/VDX system
  - Timeline for end of support for Zportal interface
  - Situation with eight libraries that are not on OCLC
  - Cannot lock into moving to the WorldCat Navigator product

- Next Steps
  - Proposal from OCLC due end of March 2010
  - Negotiations will take place this winter/spring with OCLC for current Zportal/VDX software to continue after June 30, 2010 when current contract expires.
  - Expectation is that we will proceed with a two year contract that will be annually renewable for an additional three years at our discretion.
8. Minitex/MnLINK ILL Committee Subgroup Report

- Suggestions for streamlining workflow-gaining efficiencies
  - NCIP use
  - Removable adhesive labels
  - Revised picklist/shipping slip
  - Staffing
  - Elimination of overdues
  - No invoices for items under $5
  - No holds placed for patrons
  - User alerts
  - Eliminate checks on AV materials
Minitex/MnLINK ILL Committee

- Best Practices Website
  - Result of the best practices survey that was done last summer
  - Includes workflow tips specific to ILL software
    - Paperwork-request slips, bookmarks
    - Handling high volume of requests
    - Dues dates, renewals, recalls
    - Workflow tips
    - E-journal licensing and ILL
  - Available after the upgrade of the Minitex website in Feb/Mar
9. Version 4.1 Implementation Update

- Issue with work queue
  - Priority within OCLC
  - Categories within work queue

- User Alert testing with Rochester
  - Not supplied
  - New requests held for review
  - Plans to push out to other locations
10. MnLINK User Group Meeting

- Fall 2010 – thoughts on this....
11. Other matters...

Next meeting May 6
In-person
12. Adjourn

Thanks!