MnLINK Gateway Operations Committee Meeting

Thursday, November 5, 2015
1. Welcome and Introductions

Who do we have in attendance today?

Lake Agassiz Regional Library
## Gateway Server Sites

- Anoka County Library
- Arrowhead Library System
- Carver County Library
- CLIC
- Dakota County Library
- Duluth Public Library
- East Central Regional Library
- Great River Regional Library
- Hennepin County Library
- Kitchigami Regional Library
- Lake Agassiz Regional Library & Northwest Regional Library

- MnPALS
- Pioneerland Library System
- Plum Creek Library System
- Ramsey County Library
- Rochester Public Library
- Saint Paul Public Library
- Scott County Library System
- SELCO
- Traverse des Sioux Library System
- University of Minnesota
- Viking Library System
- Washington County Library
- Other attendees?
2. Review/Approve Meeting Agenda

- Are there changes/additions to the agenda?

- **Action:** vote to approve the agenda w/wo changes.

1. Welcome & Introductions  - Peg Werner
2. Review/Approve Meeting Agenda
3. Review/Approve Meeting Minutes from Thursday, August 6, 2015
4. Minnesota Office of Higher Education Update
   Gateway server site payments
5. Transition to OCLC WorldCat Discovery
   Batchloading/Reclamation
   Configuration of OCLC WorldCat Discovery
6. MnLINK Gateway Marketing Committee
   Progress of committee work
   Logo review
7. MnLINK Gateway Statistics – 1st quarter FY16
8. Public Library Node Meeting Recap
9. Next meeting of Committee
   February 4, 2016 - webinar
10. Other
3. Review/approve Meeting Minutes

Thursday, August 6, 2015

- Minutes were distributed in an e-mail on November 3, 2015

- Suggestions for changes?

- **Action:** We need to vote to approve the minutes w/wo changes
4. Minnesota Office of Higher Education Update

Gateway Server Site Payments

- Funds Available:
  - 142,552 (same as last year)

- Process
  - Collect # of unique bib holdings
  - Spreadsheet sent out for corrections
  - Spreadsheet sent out for vote
  - Payments are sent out
5. Transition to OCLC WorldCat Discovery

- Batchloading/Reclamation
  - Five webinars have been given
  - First step: Checklist for Bibliographic Batchload
  - Questions about the process
5. Transition to OCLC WorldCat Discovery (con’t)

- Configuration of OCLC WorldCat Discovery
  - Test instance of interface with ZPortal as authentication tool
  - Setup of Z39.50 and electronic resources
6. MnLINK Gateway Marketing Committee

Progress of Committee Work

<table>
<thead>
<tr>
<th>Members</th>
<th>Work so far:</th>
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<tbody>
<tr>
<td>Nick Banitt - Minitex</td>
<td>Discussion of preferred marketing materials</td>
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<tr>
<td>Carrie Braaten – Anoka Public Library</td>
<td>Review of brochure text</td>
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<td>Marjorie DeJong – Pioneerland Library System</td>
<td>Logo recommendations</td>
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<td>Sarah Hawkins – East Central Regional Library</td>
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<td>Zach Miller – Minitex</td>
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<td>Becky Ringwelski - Minitex</td>
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<td>Reagen Thalacker – SELCO</td>
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6. MnLINK Gateway Marketing Committee (con’t)

Logo Review

- Current logo over ten years old
- Graphic Designer has submitted samples
- We need your thoughts
7. MnLINK Gateway Statistics
1st Quarter FY16

- MnLINK Gateway Borrowing - 122,380 requests compared to last year at 124,966
- Fill-rate has remained steady at 78%
August 20, 2015

Hennepin County Library - Brookdale
9. Next meeting of Committee February 4, 2016

Webinar
10. Other

Anything else?
Thank You