

MnLINK Gateway Operations Committee
MnLINK Gateway Report & Update
Thursday, August 25, 2011

University of Minnesota

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MnLINK Gateway Statistics Fiscal Year 2011

In analyzing the data for VDX System Traffic by Institution and Group: FY'10 (July 2009 – June 2010) compared to FY'11 (July 2010 – June 2011) we find that:

- Total Gateway borrowing traffic was down from 582,994 to 564,267 or -3.2%. It was down for Minitex (-7.9%); MELSA (-3.5%); and for all Public libraries as a group (-2.7%). It was up for CLIC libraries by 9.2%. CLIC libraries constitute less than .2% of gateway traffic.
- Total lending traffic within the system was also down from 583,612 to 568,195 requests or -2.6%. It was also down for all groups: Minitex (-6.3%); CLIC (-2.1%); MELSA (-1.8%); and for all Public libraries as a group (-0.6%).

Version 5 Beta Testing

MnLINK has continued to be involved in beta testing version 5 of the VDX software. We first gained access to this version in March and have been testing through the various upgrades (we're now at 5.2) and fixes that have been put in place. This upgrade includes an enhancement that will allow for the system to automatically place a hold on an item in the user's home catalog when the requested material is owned locally. The hold would be placed through the NCIP process. This NCIP functionality is not working properly with two key issues (1) the pickup location is not being assigned as the hold location when the item has been identified as locally owned and (2) when a locally owned request tries to place a hold on a title that already has a hold by that patron, the request moves on to the first lender in the rota instead of stopping. We have raised these issues with OCLC and discussed them in our conference calls with the programmer in Great Britain. They continue to make progress and we're hoping we'll be able to go live in the near future.

We want to thank the staff at Great River Regional Library and Traverse des Sioux for their willingness to assist in testing this upgrade.

Minitex Public Library Node Meeting

This meeting was held on Friday, August 5, 2011. It is geared towards front-line interlibrary loan staff from the Minnesota public libraries authorized by the Minnesota State Library to send interlibrary loan requests directly

to the Minitex Office. We had almost 70 staff attending this event and all of the public library server sites were represented. We were pleased to have Nancy Walton, Director & State Librarian, provide an update to the group. The remaining presentations covered a number of topics including a preview of version 5 of the ZPORTAL/VDX software as well discussions on packaging & paperwork and the impact of e-books on ILL. The evaluations were very positive. Here are a few of the comments:

- Excellent meeting – very informative and nice variety of topics.
- This meeting is always useful for specific info for ILL staff.
- Always nice to see and hear what others are doing. Makes you feel less alone with issues.

Data Privacy and ILL Records

This was a topic of discussion at the above mentioned Public Library Node meeting. It came about in a reference to the Minitex/MnLINK Interlibrary Loan Committee's statement on data privacy:

While some paperwork can be reused or recycled, other paperwork should be shredded and destroyed. Any paperwork that contains information linking patrons to information should be destroyed. Examples of this paperwork include overdue materials notices and records, interlibrary loan requests, photocopy requests, and any print copies of request slips for materials. Along with interlibrary loan paperwork, any paperwork containing patron data considered private under [Minnesota Statutes 13.40](#) should also be shredded, like applications for borrower cards.

(Statement available on the Minitex website at:

<http://www.minitex.umn.edu/Committees/ill/Tools/Paperwork.aspx#privacy>)

Attendees were asked whether they shred ILL request slips or other ILL records that associate a patron with a particular item once the transaction was complete. The majority responded that they did not have this practice in place at their libraries. It wasn't widely understood that even a patron barcode is considered private data. This led to a very good discussion at the meeting and many staff left with the intention of looking into this issue back at their libraries.

Minitex/MnLINK Interlibrary Loan Committee Draft Charge Rewrite

The committee reviews the charge annually to keep it up-to-date and reflect changes in our ILL environment. An attachment of a draft revision of the committee's charge is included in this e-mail. The original charge can be found at: <http://www.minitex.umn.edu/Committees/ill/About.aspx>

The revision has been shared with Bill DeJohn and his suggestions are included in the rewrite. We would welcome your suggestions on further edits or questions about the changes. Please send them to Becky (e-ring@umn.edu) or Bill (w-dejo@umn.edu) or to this listserv. We'd appreciate your comments by Monday, September 12 so that we can finalize the charge.

Interlibrary Loan in Minnesota Report

This report is also included as an attachment in this e-mail. The report was written by the Minitex/MnLINK ILL Committee and is meant to give staff an overview of the ILL environment in Minnesota. We envision it as being especially helpful to new staff. It will be available on the Minitex website under the Resource Sharing Tools and Resources section. Please let Becky Ringwelski know if you have any comments on the report.