

Minitex/MnLink III Committee Meeting

Tuesday, October 19, 2010 (10:00am-3:00pm)

Present: Faith Bonitz, Jean Clark, Sonja Eilertson, Ted Hathaway, Priscilla LaBerge, Ruth Martin, Mollie Pherson, Becky Ringwelski, Dianne Schmidt, Kay Westergren
Nick Banitt, Agnes Lee

Absent: Donna Peterson

Note taker: Ruth Martin

Agenda and Notes: The meeting agenda was reviewed. Notes from the June 23, 2010, meeting were reviewed. Corrections made.

Announcements:

Faith Bonitz discussed the Bookeye Overhead Scanner B-scan software, which St. Thomas recently purchased and installed.

Molly Pherson discussed work through NCIP going on in SELCO

Ted Hathaway discussed changes in staffing, working with Nick on NCIP, and the barcodes are on.

Nick discussed the current status of Version 5 of VDX. The test site should be up any day, Beta testing will go on for a few months and should go live this spring. Some new features are "Holds for locally owned materials" and "ship/picklist combination report" coming soon. He also passed out the new MnLink brochure.

Sonja Eilertson discussed the Pals User meeting scheduled for October 28, 2010 at the Paul Wellstone Center.

Review Tools and Resources Section of website: Faith explained the Best Practice format changes. They are:

1. Shorter introduction
2. Best Practices closer to the top
3. The survey results and comments are included

A discussion followed. Where should the sections “Improve lending and borrowing services be located?”

Having a title and where it should be located was discussed.

Revisions will be made.

Environmental Impact: A discussion on environmental impact of ILL was held. One question that came up was “What can we do for Minnesota?” We need to add more about us. Revisions will be made.

Purchase on Demand: A report from the group for this section was discussed. Kay Westergen was added to the group.

Delivery Best Practices: Kathy Drozd distributed her report to the group and discussion followed. Revisions were made.

Introductory Overview of Current Interlibrary Loan Arrangements: Discussion was held on the report. Revisions were made.

Next Steps: Discussion was held on future items for our committee, some items discussed were:

1. Using requests, statistics, unfilled for purchasing new materials
2. Where are we going with the glossary.

Action items:

1. Becky will make changes to minutes and put them up on the website.
2. Becky will send the Tools & Resource Link to the committee. Some things to look at are “Should things go in more than one spot” and make recommendations
3. Becky will get policy statement from Gateway OP’s under:
 - a. A-V
 - b. Loan Periods (No overdues between public library locations)
 - c. Lost/damaged books -\$5.00 or less eliminate invoices
4. Agnes and Becky will work with Carol in their office to make correction to Resource Sharing—Tools & Resources
5. Faith will make changes to Tools & Resources for ILL staff
6. Kathy Drozd will make revisions to the Delivery Best Practices and look into revisions for Routing Lists.
7. Molly Pherson will write a short paragraph on Data Privacy to be inserted in the Paperwork section of Best Practices
8. Sonja will make revisions to the Introductory Overview section. Faith and Kay will fine tune the OCLC & ILLiad section. Agnes will help Sonja with the U of MN part. Molly will send Sonja the link to library maps of the regions.
9. November 15th, date for rewrites on all sections!
10. Becky will send out possible dates for next meeting, which will be a conference call, sometime around Thanks giving.

The meeting was adjourned.